

**One Time Participant Agreement
Artwalk Downtown Billings
23rd Season (2017-2018)**

Name of gallery, business, museum or other “artworthy” venue:

Street Address:

Billings, Montana 59101

Phone Number:

Email Address:

Website Address:

Facebook Address:

Please remember to “like” us on Facebook@billingsartwalk.

Name of primary Contact Person:

Phone (if different):

Email Address (if different):

Artwalk Participation Date/s (Please Specify):

___ Friday, May 5, 2017

___ Friday, August 4, 2017

___ Friday, October 6, 2017

___ Friday, December 1, 2017

___ Friday, February 2, 2018

Are you interested in being listed on the ArtWalk website as a location that accepts inquiries from artists seeking a venue during ArtWalk events? ___ Yes ___ No

As a OneTime Participant of Artwalk Downtown Billings 23rd Season, I/we agree to the following:

- I/we will provide jpg image of sufficient size and other requested information about the featured artist/s and event by the deadline provided by ArtWalk;
- I/we acknowledge that failure to meet the deadlines may result in omission from Facebook, other social media, print advertising and the map for the specified event;
- I/we acknowledge our responsibility to provide additional publicity materials in a timely manner directly to: Billings Gazette, Lively Times and Billings Visitor’s Guide for the specified event (if desired);
- ArtWalk Downtown Billings has permission to use photographs and other information submitted for ArtWalk purposes throughout the 23rd Season without further notice or permission of any kind and without specific identification of gallery or venue, artist

name or title of work;

- The One Time Participation fee for the 23rd Season is \$150.00;
- Artwalk Downtown Billings will deliver maps and other materials to our street address stated herein, unless otherwise specified;
- I/we will be open between 5 – 9 p.m. during the event specified;
- The ArtWalk sign and stand will be returned to the Downtown Billings Alliance (DBA) office and return the sign to the DBA by Wednesday of the week following the event specified;
- I/we understand a \$75.00 fee may be assessed for failure to return the sign or if damaged;
- I/we acknowledge that all ArtWalk events are free and open to the public;
- I/we acknowledge that the person signing this Agreement has full legal authority to do so on behalf of the artist/gallery/studio/museum or other “artworthy” venue identified herein; and
- I/we acknowledge that this Agreement must be completed and returned to ArtWalk at the DBA on or before the 15th day of the month prior to the event specified.

Signature:

Date:

Please return this completed, signed Agreement and a check for \$150.00 payable to ArtWalk Downtown Billings to:

Virginia Bryan, Director
Artwalk Downtown Billings
2815 2nd Avenue North
Billings, Montana 59101
phone: 406. 690.1662
Email: virginiab@downtownbillings.com