



24th Season Member Agreement ArtWalk Downtown Billings

Name:

Address:

Billings, Montana

Zip code:

Website (if applicable):

Facebook Address:

Preferred Contact person:

Preferred phone number:

Preferred Email Address:

ArtWalk dates for the 24th Season:

- Friday, April 6, 2017
- Friday, June 1, 2017
- Friday, August 3, 2017
- Friday, October 5, 2017
- Friday, December 17 2017
- Friday, February 1, 2018

As member of ArtWalk Downtown Billings' 24th Season:

- I/we will provide jpeg image of sufficient size and other requested information, including a 40 word summary about the featured artist/s and event by the deadline provided by ArtWalk;
- I/we understand that media information, photographs and other requested materials need to be submitted to ArtWalk in the format requested on or before the date specified prior to each event;
- I/we acknowledge that failure to meet the deadline(s) may result in omission from Facebook and other ArtWalk media and advertising, including the map, for each ArtWalk event;
- I/we acknowledge our responsibility, if desired, to provide additional publicity materials in a timely manner directly to: Lively Times, Billings Visitor's Guide, Yellowstone County News and Billings Gazette prior to each ArtWalk.

- ArtWalk Downtown Billings has permission to use photographs and other information submitted for ArtWalk purposes at any time without further notice or permission of any kind and without specific identification of artist, gallery or venue, artist name or title of work;
- Images must be properly labeled as follows: seasonyear.galleryname.artist.title. For example: autumn17.toucan.johnson.bessie would be the proper label for image submitted by Toucan Gallery for the Autumn 2017 ArtWalk showing work by artist Betina Johnson and submitting her artwork image “Bessie.” Acceptance of improperly labelled images is within the discretion of the ArtWalk Director;
- The 24th Season Membership fee is \$400.00 and there are no refunds;
- I/we have received a large ArtWalk sign and rebar stand. I/we understand that a replacement fee of \$75.00 may be assessed for damage or replacement. The sign and stand are to be returned to ArtWalk should I/we no longer be a Season Member;
- I/we will prominently display the large ArtWalk sign on the rebar stand in front of my/our location prior to and during each ArtWalk;
- I/we will complete and return the email seeking comments and suggestions after each ArtWalk event in a timely manner;
- I/we acknowledge that all ArtWalk events are free and open to the public and I/we will be open from 5 - 9 p.m. on all six ArtWalk dates;
- I/we acknowledge that the person signing this Agreement has full legal authority to do so on behalf of the artist/gallery/studio/museum or other venue identified;
- I/we have read the “Welcome to ArtWalk Downtown Billings” letter on the website and understand the expectations for participation.

Signature:

Date:

Please mail or hand return this completed, signed Agreement with your check for \$400.00 payable to Artwalk Downtown Billings by April 1, 2018.

*Virginia Bryan, Director
 Artwalk Downtown Billings
 2815 2nd Avenue North
 Billings, Montana 59101
 Phone: 406-690.1662 (call/text)
 Email: virginiab@downtownbillings.com*

You may make two payments of \$200.00 each on or before April 1 and June 1, 2018. Payments must be postmarked or hand delivered by the dates noted or a \$50.00 late fee may be imposed. Credit card payments may be made by calling Molly at the DBA, 406.295.5060. No reminders sent.